

January 8<sup>th</sup>, 2020

Dear Parent/Guardian,

In the State of Washington there is a mandatory Attendance Law known as the BECCA Bill RCW28A.225.020. This law requires all children attend a public school, private school or district-approved home school program. We value your child's contributions to our school and miss them when they are not present. It is our goal to partner with families to ensure that every child attends school regularly. By building the habit of regular attendance they will learn that attending school every day, being on time, and staying for the full day is **important to their future**.

As a reminder, we keep track of tardies, absences (excused and unexcused), and early dismissals consistent with school district policies and procedures. If a student has an excessive amount, you will be contacted by us via letter and/or phone call to discuss improvement strategies. This is meant to raise awareness of your child's attendance so that we can partner together in developing a plan to keep your child at school as much as possible. Please be proactive in communicating with the office when your student is absent. We have a 24-hour attendance line @ **354-4301** that you may call in an absence at any time. During school hours you are welcome to contact the Westview office at **354-4300**. Your student's absence will not be excused without parent contact.

If your student has an appointment, please bring a note from the doctor, dentist, etc. when you return. If your student has a regularly occurring appointment, please provide the office with a note from the professional you are seeing, and we will update our records.

We want to thank you in advance of your effort to keep these interruptions at a minimum. We value your partnership in providing the best education possible for your child. If you should have any questions, please don't hesitate to contact us.

Sincerely,

Cathy Comfort, Principal  
354-4270

Nick Lundberg, Principal Assistant  
354-4311

Liz Johnson, Counselor  
354-4271